



Parry Sound Area

COMMUNITY BUSINESS DEVELOPMENT CENTRE INC.

A COMMUNITY FUTURES DEVELOPMENT CORPORATION



Job Posting - General Manager

The Parry Sound Area Community Business & Development Centre Inc. (CBDC) is a non for profit corporation and a partner in Canada's Community Futures Program. The program aims to foster community economic development and employment growth in rural communities through its support to small and medium sized businesses located in the West Parry Sound Area. Support is offered through business counseling / mentoring, business plan development and loans.

Reporting directly to our volunteer Board of directors the **General Manager** we are seeking will possess the following skills and / or experience:

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- a degree in business, accounting / finance or equivalent and / or related experience in senior management
 - minimum 5 years relevant work experience
 - credit management and / or commercial banking background
 - proven budget preparation skills and management of same
 - leading and supporting a non for profit volunteer Board and organization
 - strategic planning and community development
 - ability to build and maintain positive relationships with the business community and all three levels of government, their committees, boards, agencies and ministries
 - excellent written and verbal communication skills
 - be a self motivated, results focused team player
 - demonstrated ability to lead a strong and dedicated team of professionals
 - an understanding of the challenges and opportunities facing rural communities
 - possess a valid drivers licence and have access to a reliable vehicle
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A complete **Job Description** is available on our web site www.cbdc.parrysound.on.ca

Please submit your resume and supporting documents on or before
5:00pm Friday February 1, 2019 to bill@cbdc.parrysound.on.ca

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.